

# Forty-Fifth Annual Report St. Bernard Parish

July 1, 2010

to

June 30, 2011

1617 West Pine Street, Appleton, WI 54914

Welcome and inspire all to share Christ's love  
through faith and service

Our Mission Statement

## A Letter From Fr. Dennis

My Dear Friends In Christ,

Have you noticed the varied ministry offerings at St. Bernard Parish? The Staff and the Parish Council have designed a Plan and Path which offers wonderful programs, events, ceremonies and Masses.

You and I can be awed by the service given to our Fox Valley Community. When **we look back at the last year's events, we can only be thankful for what we have done and participated in.** From an Easter egg hunt for little children to serving through **"Young Neighbors in Action," to adult Scripture Studies, to helping at the Warming Shelter, to parishioners ministering to the sick and dying and to helping to celebrate the sacred Mass, I can only say that our love for God and His Church really is present.**

I invite you to read the sections of this Annual Report, which describe the Pastoral Plan and how it has been developed, with a prayer of thankfulness and praise to our God for the response that has been given by our parishioners. I also wish to thank everyone for their financial contributions that make all of these activities possible. Giving from our financial resources gives praise to God. As we look toward our upcoming year, I invite you to become involved in your own way through prayer, ministry of service and of financial giving.

Sincerely in Christ,

Rev. Dennis Ryan



## 1. Liturgy and Prayer - That Which Inspires Living the Gospel in the Community

### Image/Vision Statement

*Through a wide variety of sensory experiences, we welcome and invite all to full, conscious and active participation in all liturgy and prayer experiences. We strive to connect the prayer and sacramental life of the Church with the ordinary, everyday lives of our people as we encourage and empower them to truly live out our Catholic Faith.*

- Art and Environment Committee was formed and new members were recruited
- Developed monthly youth-hosted liturgies
- Sponsored first bilingual Mass with our Hmong Community
- Developed seasonal themes for the liturgies that connected scripture, homily and music  
Advent: Prepare the Way; Lent: Come Follow Me
- Actively recruited new liturgical ministers
- Developed training procedures and program for new servers
- Provided educational information and study on New Roman Missal to the Worship and Spiritual Life Committee



## 2. Music

### Image/Vision Statement

*Music is a form of prayer and vital to the celebration of liturgy. We invite members and visitors alike to participate in the ministry of music.*

*Music is one of the primary ways that the assembly of the faithful participates actively in the Liturgy. It is imperative that we understand that the liturgy guides the music, not music guiding the liturgy. Embracing our liturgy with this in mind, we were able to build and develop the quality of musicians at the parish. Here is what happened during the last year:*

- **A Music Advisory Committee was formed.**
- **Children's Choir was formed; sang at five Masses and Christmas Eve during the year.**
- **Four small music ensemble groups were developed. The groups provided music at 40% of the Masses when the choir did not sing. Leadership was provided to two of the newly formed groups.**
- **Incorporated a variety of music, both contemporary and traditional, in the liturgies**
- **Youth band and singers were established; sang at youth-hosted liturgies.**
- **Developed a better link between the music and the liturgical themes**
- **Worked with Faith Formation students in building music into their classroom as they prepared youth-hosted liturgies.**



### 3. Welcoming - Outreach

#### Image/Vision Statement

*St Bernard is a Catholic community of diverse people invigorated by the Holy Spirit. We welcome all to bring their unique talents and to share their gifts at the Lord's Table for the enrichment of all. United in the Eucharist, we accept Christ's challenge to go forth and serve others through our faith in action.*

- Service Sunday after 8:30 am and 10:15 am Masses was a huge success. These were 1/2 hour periods for short service projects. Five of our service projects were for Friends of Haiti. One the projects always included is making sack lunches for those who arrived at the Salvation Army that day; they then had a meal for later that day.
- **We marketed new yard signs for Christmas and Easter to invite all to St. Bernard Parish.**
- Our Social Justice Committee held the 3rd Annual Just Christmas event. The goal was to remind all that fair wages for everyone in the world is important.
- Locked in Poverty, a poverty simulation program, was successfully completed at St. Bernard Parish.
- We collected over 750 bags of needed items for 12 different local agencies that reach out to the poor.
- In October of 2010, our Respect Life and Social Justice Committees focused on the Dignity of Life at all stages.
- We held two Welcome Weekends this past year. The January Welcome Weekend was a special welcoming for our Hmong community. There was also a bilingual Mass.
- We held a successful collection for Friends of Haiti that we packaged up during a Service Sunday. Friends of Haiti delivered the supplies to Haiti during their March mission trip.
- **Parishioners from St. Bernard helped at many outreach programs: Fox Valley Warming Shelter, Just Christmas, CROP Walk, NAMI Walk, Bread for the World, Feed My Starving Children, Project Promise, the Compassion Project, St. Joseph's Food Pantry, Rice Bowl, etc.**

### 4. Adult Enrichment – Learning and Living in the Spirit

#### Image/Vision Statement

*We celebrate the different needs and lifestyles of all our parishioners and are aware of how important it is to continue learning about our faith. We encourage and support lifelong growth in our Catholic faith as we express this faith in service to others.*

- **Seven hundred** *Rediscovering Catholicism* books were given away, resulting in five new Lenten small groups.
- **We have over 40 small groups at St. Bernard Parish.**
- **A Women's Retreat was held last fall and during Lent, with over 100 participants for the two retreats.**
- **Jeff Cavins Bible Study Groups continued to expand in number of studies offered and number of parishioners** taking advantage of these study groups. Some of the studies were Exodus, Revelation, Acts, James and First Corinthians.
- **Life in the Spirit had 23 participants this past January/February. This makes over 225 participants over the last 8 years.**
- **In February over 20 members of St Bernard attended the Jeff Cavins study held at Holy Spirit Parish in Kimberly. The study was sponsored by Holy Spirit, St. Paul and St. John (Little Chute) parishes.**

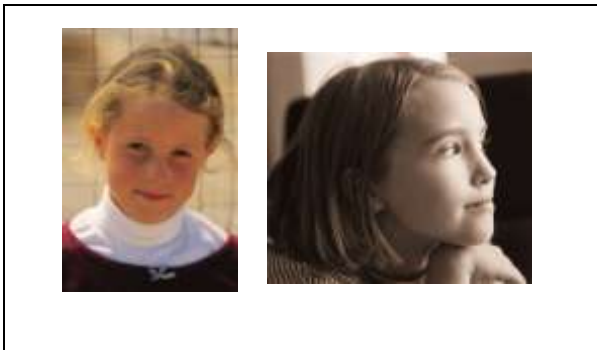


## 5. Youth Faith Formation

### Image/Vision Statement

*Every young member of St. Bernard Catholic Church who comes through our Faith Formation program will have the opportunity to develop a strong understanding of Basic Catholic Teaching. Through the Confirmation process, members will be encouraged to develop a desire to use their gifts for advancing the mission of God and a desire to continue their spiritual growth and ministry as an adult member of the Catholic faith.*

- **Grades 6-8** students were gifted with their own individual Bibles.
- **Implemented certification training for all catechists**
- **Monthly youth**-hosted liturgies
- **Middle and high school students** participated in service projects, i.e. **Emergency Shelter, Brewster Village and Harbor House.**
- **The book *A Well-Built Faith*** was given to all Faith Formation families and day-student families. Father Dennis hosted a Fireside Chat, and Sue Dernbach lead group discussion sessions.
- **High school students** attended LiFest.
- **Middle school students** participated in Faith Factor.
- **Seventeen teens and chaperones** participated in the YNIA Mission Trip.
- **Another successful Vacation Bible School**
- **Twenty catechists (Faith Formation Teachers)** were certified at the basic level this spring.
- **Maurine Overesch, Faith Formation Director, celebrated her 1-year anniversary** at St. Bernard.
- **We said goodbye to Lisa Hecht, Faith Formation Coordinator** who had been with St. Bernard for the past 11 years, and we welcomed Kathleen McDonald as the new Faith Formation Coordinator.



## 6. Parish Life

### Image/Vision Statement

*St Bernard is a Catholic community offering support to our faith community in the name of the Holy Spirit. We strive to build the parish faith community through friendship, involvement and support by serving and responding through words and deeds.*

- **Twelve Visitation Ministers** participated in our one-day Care Ministry training. Half were current ministers, and half were new.
- **Locked in Poverty, a poverty simulation program, was successfully completed at St. Bernard Parish.**
- **GriefShare and Surviving the Holidays** was started in our parish.
- **Last year a computer was installed in Library with internet access for the public. Wireless was also made available** for use with laptops. Numerous new books were added for every age level.
- **We celebrated the 30th anniversary to the Deaconate of Maury Reed.**
- **Easter egg hunt** held for young children
- **Initiated a picture directory** which is scheduled to come out late fall of 2011
- **Hosted the Diocesan Stewardship Conference; approximately 150 attended**

## 7. Operations

### Image/Vision Statement

*St Bernard Parish, through its staff, councils and committees, is to use resources, facilities and opportunities to foster parishioners' spiritual life.*

- Two new sections were added to the Parish Pastoral Plan: Operations and Parish Life.
- Financial meetings (open to all) were held in May after weekend Masses .
- In the Fall of 2010 parking lot lights were installed in the parking lot.
- Our parking lot was repaved, along with upgrades to availability of handicapped accessible parking spaces.
- Renewing God's House Capital Campaign completed its first year in April of 2011.
- St. Bernard Parish Council completed its first year of the Parish Pastoral Plan.
- In November a Crozier Society meeting was held at St. Bernard.
- The Appleton pastors collectively put together a brochure representing all eight parishes, which will be given to people moving into the Fox Valley and also to local hotels for visitors.

### Parish Staff

#### *Pastor*

Fr. Dennis Ryan

#### *Faith Formation Coordinator*

Kathleen McDonald

#### *Maintenance Supervisor*

Jim Piette

#### *Deacons*

Dcn. Mike Eash

Dcn. Maury Reed

Dcn. Joe Vang

Dcn. Bob Vincent

#### *Director of Liturgy and Music*

Rhonda Uschan

#### *Custodian*

William Bady

#### *Administrative Assistant*

Karen Hankes

#### *Music Ministry*

Pam Keane

#### *Pastoral Associate*

Pam Mullins

#### *Records Secretary*

Sheila Kudrle

#### *Music Ministry*

Fr. Mike Simonini

Heather Anderson

#### *Minister of Administration*

Dr. Colleen Sargent-Day

#### *Bookkeeper/Accountant*

Barb Hoffman

#### *Trustees*

Linda Kilas

Mike Giffin

#### *Director of Faith Formation*

Maurine Overesch

#### *Ministry Volunteer Coordinator*

Julie Kresal

### Committees and Ministries at St. Bernard

Men of St. Bernard

Ladies of St. Bernard

The St. Bernard Conference of St. Vincent de Paul

St. Bernard Library

St. Bernard Respect Life

Social Justice Committee

Building and Grounds

Parish Council

Finance Council Stewardship of Service

Stewardship of Prayer

Music Committee

Mission Quilting Group

Worship Committee

Faith Formation Advisory Committee

Social Justice Committee

Visitation Ministry

and numerous sub-committees and groups

## All Are Welcome



Parish Office - 920-739-0331; Fax - 920-749-9771; Faith Formation Office - 920-739-8912

Email - [stbernard@stbernardappleton.org](mailto:stbernard@stbernardappleton.org); Web address - [www.stbernardappleton.org](http://www.stbernardappleton.org)

**St. Bernard Parish  
Comparative Income Statement  
Fiscal Years Ending June 30, 2011 & 2010**

Receipts	2011	2010
Sunday & Holy Day Collections	\$ 852,188	\$ 871,962
Investment Income	2,558	4,820
Endowment Fund Grants to the Benefit of St. Bernard	27,800	32,738
Other Receipts	126,218	246,470
<b>TOTAL RECEIPTS</b>	<b>\$ 1,008,764</b>	<b>\$ 1,155,990</b>
<b>Expenditures</b>		
Parish Administrative Expense	\$ 560,898	\$ 576,517
Education Expense	313,379	300,314
Building Expense	187,020	296,504
Worship & Spiritual Life Expense	19,148	23,150
Christian Service Expense	1,017	1,308
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,081,462</b>	<b>\$ 1,197,793</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (72,698)</b>	<b>\$ (41,803)</b>
<b>Extra-Ordinary Gift / Events: Parish Savings Fund (1)</b>	<b>\$ -</b>	<b>\$ 148,494</b>
<b>Adjusted OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (72,698)</b>	<b>\$ 106,691</b>

Other Receipts Detail	2011	2010	Education Expense	2011	2010
Stipends & Stole Fees	\$ 6,471	\$ 5,675	Religious Education	\$ 18,885	\$ 16,821
Trusts & Bequests	22,418	15,924	ACES/Kavler Assessment	283,202	277,371
Votive Light Income	3,915	2,872	Adult Education	9,993	5,396
Art & Environment Income	2,604	3,021	Library	1,299	727
Miscellaneous	12,212	32,761	<b>Total Education Expense</b>	<b>\$ 313,379</b>	<b>\$ 300,314</b>
Hall/House rental	2,075	3,672	<b>Building Expense</b>		
Insurance Proceeds	-	4,430	2011	2010	
Bulletin Advertising	4,000	4,000	Contracted Services	\$ 33,362	\$ 33,380
Bishops Appeal Rebate	-	-	Property Liability Insurance	13,795	14,009
Compass Subscriptions Paid	1,406	1,670	Utilities	65,765	60,912
Restricted Donations (2)	57,053	158,959	Janitorial Equip. & Supplies	4,091	4,192
Faith Formation Tuition	10,430	10,044	Repairs & Maintenance	11,102	12,370
Café Income	3,634	3,443	Capital Purchases (4)	58,905	171,642
<b>Total Other Receipts</b>	<b>\$ 126,218</b>	<b>\$ 246,470</b>	<b>Total Building Expense</b>	<b>\$ 187,020</b>	<b>\$ 296,504</b>
<b>Parish Administrative Expense</b>			2011	2010	
Salaries (Pastor & Staff)	\$ 375,726	\$ 383,265	<b>Worship &amp; Spiritual Life Expense</b>		
Assisting Priests (Fees & Travel)	736	3,264	Worship (Liturgy/Music)	14,551	18,274
Auto Allowance	6,948	6,984	Young Family Ministry	1,223	1,370
Staff/Lay Development & Travel	3,888	6,930	Visitation & Welcoming	3,374	3,506
Contract Services-Religious Visitation	-	421	<b>Total Worship &amp; Spiritual Life</b>	<b>\$ 19,148</b>	<b>\$ 23,150</b>
Health & Dental Insurance & LTD	41,265	35,007	<b>Christian Service Expense</b>		
Workers Compensation Insurance	4,365	4,214	2011	2010	
FICA	24,983	25,830	Respect Life Committee	\$ 63	\$ 10
Retirement Plans	30,345	24,837	Human Concerns	954	1,298
Telephone	4,992	4,931	<b>Total Christian Service</b>	<b>\$ 1,017</b>	<b>\$ 1,308</b>
Printing/Copy	2,910	3,223			
Postage & Bulk Mailing	3,654	3,984			
Chancery Assessment	19,956	19,478			
Bishop's Appeal Assessment	9,351	7,210			
Misc. Office & General Expenses (3)	18,155	26,627			
Parish Vitality Initiative	345	88			
Renewing God's House Campaign	416	2,297			
Catholics Come Home Marketing	-	3,300			
Accounting/Computer Services	7,778	9,025			
Compass Subscription Cost	5,085	5,601			
<b>Total Parish Administrative Exp.</b>	<b>\$ 560,898</b>	<b>\$ 576,517</b>			

(1) 2010 Includes 50% of the Gain from Sale of Seminole House (\$48,494) and Extra-Ordinary Gift to Parish (\$100,000)

(2) 2011 Includes Renewing God's House + Parish Vitality Initiative Grant

2010 Includes Garage Project, Renewing God's House and Catholics Come Home Marketing Income + Parish Vitality Initiative Grant

(3) 2010 Includes Theft Losses

(4) 2011 Includes Parking Lot Project and Parish Center Lighting; 2010 Includes Garage Project and Air Conditioner Project

**St. Bernard Parish  
Supplemental Information  
Fiscal Years Ending June 30, 2011 & 2010**

<b>St. Bernard Endowment Fund</b>	<u>2011</u>	<u>2010</u>
Endowment Value at Cost at Beginning of Fiscal Year	\$ 563,404	\$ 582,305
Donations Received	33,390	516
Interest/Dividends Earned & Gain/Loss on Sale of Assets	15,949	16,311
Fees Paid	(3,122)	(2,989)
Grants Awarded & Paid-Out	(30,200)	(32,738)
Endowment Value at Cost at End of Fiscal Year	<u>\$ 579,421</u>	<u>\$ 563,404</u>
<b>For Information Only: Market Value of Fund at End of Fiscal Year</b>	<u>\$ 680,007</u>	<u>\$ 554,045</u>
<b>St. Bernard Renewing God's House Fund</b>	<u>2011</u>	<u>2010</u>
Money Market Account Value	\$ 316,387	\$ 95,451
Certificates of Deposit	0	77,176
Total Renewing God's House Fund at End of Fiscal year	<u>\$ 316,387</u>	<u>\$ 172,627</u>
Renewing God's House Pledged-to-Date	\$ 376,143	\$ 231,050
Renewing God's House Collected-to-Date	\$ 318,404	\$ 128,546
<b>St. Bernard Savings Fund</b>	<u>2011</u>	<u>2010</u>
Total Savings Fund at End of Fiscal year (Money Market Account)	<u>\$ 173,555</u>	<u>\$ 148,494</u>
<b>Diocesan and Special Collections</b>	<u>2011</u>	<u>2010</u>
Catholic Relief - 2011 Japan; 2010 Haiti	\$ 2,293	\$ 3,340
Holy Land	1,403	1,041
Our Own Needs	1,401	1,392
Religious Retirement	2,270	4,525
Rice Bowl	1,022	1,827
Seminarian Support	7,005	5,042
St. Vincent dePaul - Thanksgiving Collection	5,366	2,926
Visiting Missionary Appeal (will be collected Aug. '11)	-	4,127
World Mission	1,689	3,417
World's Poor	1,647	6,076
Bishop's Appeal	60,185	50,096
Total (other than Advancing the Mission)	<u>\$ 84,281</u>	<u>\$ 83,810</u>
Advancing the Mission Pledged-to-Date	\$ 635,573	\$ 646,508
Advancing the Mission Collected-to-Date	\$ 586,189	\$ 580,019
<b>Financial Statistical Information:</b>	<u>2011</u>	<u>2010</u>
Number of Registered Families	1,168	1,209
Number of Families Participating in the Direct Deposit Program	101	102
Number of Families giving at least \$1 per year	829	876
Number of Families giving at least \$100 per year	718	752
Number of Families giving at least \$500 per year	478	500
Number of Families giving at least \$1,000 per year	273	279
Number of Families giving at least \$2,000 per year	110	110
Number of Families giving at least \$3,000 per year	56	48
Number of Families giving at least \$4,000 per year	28	22
<b>Education Statistics:</b>	<u>2011</u>	<u>2010</u>
Grade Pre-K thru Grade 8 Religious Education	151	161
Public High School Students Religious Education (Grades 9-11)	90	81
ACES Students (Grades K-8)	54	69
Xavier High School Students (Grades 9-12)	22	26
Religious Education Teachers	30	56

**St. Bernard Parish**

**Comparative Statistical Information**

**Fiscal Years Ending June 30, 2011; 2010; 2009; 2008; 2007; & 2006**

	2011	2010	2009	2008	2007	2006
<b>Financial Statistical Information:</b>						
Number of Registered Units	1188	1209	1313	1311	1304	1317
Number of Envelope Holders	932	952	1003	1026	1037	1129
Number of Families giving > \$0/year	829	876	888	941	933	963
		71%	72%	68%	72%	73%
Number of Families giving ≥ \$100/year	718	752	780	803	821	827
		61%	62%	59%	61%	63%
Number of Families giving ≥ \$500/year	478	500	501	502	473	489
Number of Families giving ≥ \$1,000/year	273	279	277	280	268	261
Number of Families giving ≥ \$2,000/year	110	110	109	103	99	99
Number of Families giving ≥ \$3,000/year	56	48	56	54	52	47
Number of Families giving ≥ \$4,000/year	28	22	29	22	30	23
		2%	2%	2%	2%	2%
Number of Families Participating in Direct Deposit Program	101	102	105	99	96	86
<b>Education Statistics:</b>						
Grade Pre-K thru Grade 8 Religious Education	151	161	235	247	215	285
Public High School Students (Grades 9-11)	90	81	49	103	130	121
ACES Students (K thru Gr. 8)	54	69	60	59	72	71
Xavier High School Students (Grades 9-11)	22	26	30	31	32	33
Religious Education Teachers	30	56	45	51	40	38
<b>Sacramental Records:</b>						
Infant Baptisms	34	30	34	41	43	60
Adult Initiation (includes baptism, confirmation, eucharist) *	7	1	3	9	7	7
Received Into Full Communion (baptized in another Christian tradition) *	3	1	2	10	0	6
First Communions	17	30	37	37	45	34
Confirmations	28	33	44	57	28	36
Marriages - Catholic	1	3	3	6	8	12
- Mixed	6	3	2	2	4	3
- Validations	0	0	0	0	0	0
Funerals	36	28	33	27	18	20
* Includes those done at Oshkosh Secure Correctional Institute (OSCI)						

**St. Bernard Parish**  
**Balance Sheet**  
**Fiscal Years Ending June 30, 2011 & 2010**

<b>Assets</b>	<b>2011</b>	<b>2010</b>
Cash	\$ 59,010	\$ 76,077
Short Term Investment	-	72,540
Accounts Receivable (1)	1,284	-
Endowment Fund	579,421	563,404
Advancing The Mission Funds	124,226	132,183
Renewing God's House Funds	316,387	172,627
Parish Savings	<u>173,555</u>	<u>148,494</u>
<b>Total Cash &amp; Invested Assets</b>	<u>1,253,883</u>	<u>1,165,325</u>
<b>Fixed Assets - At Cost</b>		
Land & Improvements (2)	169,656	169,656
Rectory & Parish Center Buildings/Improvements (3)	2,317,866	2,146,225
Furnishings - Parish Center & Rectory	281,384	281,384
Office Equipment	137,790	137,790
Maintenance Equipment	39,644	39,644
Pipe Organ	<u>196,011</u>	<u>196,011</u>
<b>Total Fixed Assets</b>	<u>3,142,351</u>	<u>2,970,710</u>
<b>TOTAL ASSETS</b>	<u>\$ 4,396,234</u>	<u>\$ 4,136,035</u>
<b>Liabilities</b>		
Accounts Payable	\$ 12,806	\$ 10,139
Restricted Gift Balance (4)	<u>224,476</u>	<u>217,728</u>
<b>TOTAL LIABILITIES</b>	<u>237,282</u>	<u>227,867</u>
<b>Parish Equity</b>		
Prior Year Fund Balance	3,211,616	3,081,757
Endowment Fund	579,421	563,404
Advancing The Mission Funds	124,226	132,183
Renewing God's House Funds	316,387	172,627
Long Term Capital Improvements Fund	-	-
Net Income (Loss)	<u>(72,698)</u>	<u>(41,803)</u>
<b>TOTAL PARISH EQUITY</b>	<u>4,158,952</u>	<u>3,908,168</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>\$ 4,396,234</u>	<u>\$ 4,136,035</u>

**NOTES:**

- (1) Accounts Receivable from Insurance Claims (2011)
- (2) Land & Improvements recorded on cost basis; not adjusted to market value
- (3) Rectory & Parish Center Buildings/Improvements recorded on cost basis; not adjusted to market value
- (4) Includes Savings